



Nomination Form

All nominations must be submitted on this form to Human Resources

Nomination deadlines: 1st qtr. – August 15th; 2nd qtr. – November 15th; 3rd qtr. – February 15th; 4th qtr. – May 15th

I wish to nominate the following UST staff employee for a Tom Overton Award

Name of Nominee: _____

Job Title: _____

Department: _____

Please provide the information requested below to describe your nominee.

- A. Nominee consistently goes beyond what is normally expected for excellent work performance. Give specific examples.

- B. Nominee consistently exhibits the values of the University in terms of Goodness, Discipline, Knowledge and Community. Give specific examples.

- C. Describe in detail why you are recommending this nominee and why you feel they should be selected for a Tom Overton Award.

Your name: _____ Date: _____

Your job title: _____

Your Department: _____