

University of St. Thomas Policies

GOLF CART OPERATIONS AND USE

Policy Number: G.03.02

SCOPE

Students, employees, and contractors/vendors who operate golf carts on the UST campus are governed by this policy.

PURPOSE

This policy outlines the requirements for the use of electric or gas-powered golf carts being operated on and around the UST campus. The intent is to establish proper safety procedures and practices, as well as to promote and provide for a safe environment for students, employees and visitors.

POLICY/PROCEDURE

1. UST golf carts are to be used by employees and students who are engaged in official UST business and should not be used to transport guests or students, unless requested to do so by your supervisor. However, special consideration will be given for ADA accommodations.
2. All operators of golf carts must meet the following criteria before operating a cart on property on and around the UST campus:
 - a. Have a valid driver's license.
 - b. Know and adhere to the state of Texas motor vehicle laws.
 - c. Successfully complete training on golf cart operation administered by the office of Human Resources.
3. Departments at UST with the primary responsibility of maintaining golf carts must report any accident and injury related to golf cart use to the office of Human Resources, must properly secure the golf cart when not in use, and must provide proper maintenance to the golf cart. When not in use the key must be removed by the operator and retained on their possession until they continue operation of the golf cart.
4. Pedestrians have the right-of-way. Golf carts must yield to pedestrians on sidewalks. Speed is to be reduced to a minimum when driving along or cross sidewalks so as to avoid accidents with pedestrians.
5. It is the responsibility of the department with oversight of any vendors or contractors operating golf carts on campus to ensure that they understand and agree to abide by this policy. Each vendor/contractor operating a golf cart on campus must acknowledge in writing that they agree to abide by the terms of this policy and that they hold harmless and indemnify UST for their negligence related to the operation of golf carts on the UST campus.
6. Failure to follow this policy can result in disciplinary action and/or suspension of your golf cart driving privileges.

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APPROVED: Dr. Robert Ivany

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