

**University of St. Thomas Policies**

**POLITICAL ACTIVITY AND PUBLIC OFFICE      Policy Number: H.04.04**

**SCOPE**

All employees.

**PURPOSE**

To set forth general guidelines for employees who wish to seek and/or hold political office.

**POLICY/PROCEDURE**

Employees may seek and hold elective political office.

An employee, both during any election campaign and during the term of any part-time office to which the employee may be elected, is required to make specific arrangements with the President to assure that his/her regular duties are performed.

An employee elected or appointed to a full-time public office, whether civil or ecclesiastical, is entitled to leave of absence without pay during the time he/she holds that office.

**APPROVED: Dr. Robert Ivany**

**Date of Original Formation: 9/1/2010**

**Revision Number:**

**Revision Date:**

**Effective Date:**